

BDC Overview and Scrutiny Board - Action Sheet (2025/26)

10th February 2026

Subject	Action Required	Action Taken	Officer(s) Responsible	Other Comments	Status
Minutes of meeting	To provide Councillor Clarke with the Board's "Named Substitutes" list.	11/2/26 – Emailed to Councillor	Sarah Woodfield		Completed
Police and Crime Commissioner Update	1. Provide Members with Lisa Hornberger, Safer Neighbourhoods Team Inspector email address to contact her on their various issues.	11/2/26 – Emailed to Councillors	Sarah Woodfield		Completed
	2. The Board receive updates from the West Mercia Police and Crime Panel.		Sarah Woodfield		Ongoing (discussions with Senior Officers)
Planning Advisory Service (PAS)	1. Training is provided for both Members and Officers to discuss aims and objectives to improve culture and behaviours for Planning Committee meetings.	11/2/26 – Emailed action to Officer	Guy Revans		Completed
	2. The Action Plan for the Planning Advisory Service (PAS) recommendations is brought forward at its earliest convenience.	11/2/26 – Emailed action to Officer 5/3/26 – Requested update	Guy Revans		Completed
Finance and Budget Working Group update	A meeting to be set up for the Board to be updated on outcomes/recommendations from the FBWG.		Sarah Woodfield		Completed

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Town Centre Parking and ANPR Update	To provide an update regarding the agreement for extra 3 x Enforcement Officers. Guy to check with Wychavon.	11/2/26 – Emailed action to Officers. 5/3/26 – Chased a response	Rachel Egan/Simon Parry		Completed 16/3/26 Email response - the funding provided, along with the potential for a small amount of additional funding from Birmingham City Council to support additional enforcement around Lickey Hills, will be sufficient to employ an additional 1.5 Civil Enforcement Officers. Wychavon Parking have now been instructed to commence recruitment.